# Registration

You may register online for classes by going to: <a href="https://app.thestudiodirector.com/denveracademyofballet/portal.sd?page=Login">https://app.thestudiodirector.com/denveracademyofballet/portal.sd?page=Login</a>

Registration and Payment forms must be filled out before taking class. You will be prompted to accept our registration agreement when you create an account.

Although you will be asked to register, you will not be enrolled or charged for classes until your payment has been confirmed. After registering you will have the option to add a student(s) and then to enroll in a class for that student. Following the enrollment you will continue on to the payment by clicking next. Here you will select whether you would like to submit a one-time payment or enroll in the recurring payment plan. There is a one time non-refundable registration fee of \$30.00 required annually at the time of registration. A registration fee is not added for adult classes/punch cards. If payment is not made for a registered class within 24 hours, you will be dropped from the class and you will have to re enroll for that class. Payments may be made online with Visa or MasterCard or in person by cash or check.

Please call us at 303-723-4203 if you need assistance or have any questions. Registration can also be done over the phone or in person at Denver Academy of Ballet.

# **Tuition & Enrollment**

The full term at Denver Academy of Ballet is similar to your child's school year – August through May. When you enroll for class(es), you are enrolling your child for entire school year, divided into four sessions (quarters). Tuition is due at the beginning of each quarter.

Tuition is charged by the class on a quarterly (10 week) basis. We accept cash, checks, and credit cards (Visa, MasterCard) see below. A non-refundable registration fee of \$25.00 is required yearly at the time of registration. A registration fee is not added for adult classes/punch cards. Tuition should be paid on time for each quarter. A \$25.00 late fee is charged if paid after the due dates. Students may take class only if tuition is current. There are no tuition refunds, and a \$30 fee for insufficient funds checks.

Click here to complete our Payment Agreement Form:
<a href="https://docs.google.com/forms/d/e/1FAIpQLSfngzwZlvl-">https://docs.google.com/forms/d/e/1FAIpQLSfngzwZlvl-</a>
<a href="https://docs.google.com/forms/d/e/1FAIpQLSfngzwZlvl-">https://docs

\* 15% sibling discount off the lesser tuition amount applies to the second, third, etc. child enrolling for classes.

## Make-Up Policy

Make-up classes are permitted within the quarter only. No credit is made toward tuition for classes missed.

#### Class Withdrawal

Seven (7) day written notice MUST BE GIVEN (by email is acceptable). No refunds will be given for classes dropped during the trimester, even if paid monthly.

#### Adult Class Cards

Class cards are available for purchase only for the Teen/Adult Ballet Classes and must be purchased in Studio. There is no registration fee charged with the Class cards.

Drop-In / Single Class - \$15 Drop-In / Pointe Class - \$7 6-Class Card \$90 8-Class Card \$120 10-Class Card \$150 12-Class Card \$180

### No Refunds

All payments may be made through your account online with Visa or Mastercard.</a> Office payments may be made in cash, check or credit card. All single classes or class punch cards must be paid for at the studio. All monthly payments must be set up on automatic payment via credit card.